

☐ REFERRED FOR ACTION
☐ ANSWER FOR MY SIGNATURE
☐ FOR FILE
☐ FOR YOUR INFORMATION
☐ FOR SIGNATURE
☐ RETURN TO ME
☐ PLEASE SEE ME
☐ PLEASE TELEPHONE ME
☐ FOR APPROVAL
☐ PLEASE ADVISE ME

BY _____ DATE _____
BY _____ DATE _____
BY _____ DATE _____

ROUTE LA *
* PARISH

TO: *
REAL ESTATE DISTRICT MANAGER

FROM: *
REAL ESTATE SPECIALIST

DATE: October 6, 2003

SUBJECT: Parcel No. *
*

1. Department's check no. *, dated *, drawn on Bank One Louisiana, in the amount of \$*, payable to *.
2. Copy of the *.

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Attachments

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE